



Mar Ephraem

College of Engineering & Technology

Run by Catholic Diocese of Marthandam | Approved by AICTE Affiliated To Anna University Chennai
Accredited By NBA for Mechanical, CSE & Civil (2022-2025)(TierII)
Malankara Hills, Elavuvilai, Marthadam-629171, Kanyakumari District, Tamil Nadu.
Web: www.marephraem.edu.in, Ph: 04651-271111, 273111, Fax: 04651-270158, e-mail: marephraem@gmail.com

CAREER GUIDANCE CELL 2022-2023

Ref: MarEphraem/CGC/2022-2023/1

05-08-2022

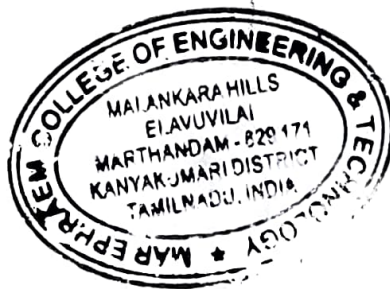
CIRCULAR

This is to inform that the Career Guidance Cell of our college has been planned to organise the first meeting for the academic year 2022-2023 on 10 July 2022 at 1.30pm in the Coordinator Chamber along with its executive members. All the members are here by informed to attend the meeting without fail.


COORDINATOR

Copy to :

- i. All Career Guidance Cell committee members
- ii. Office
- iii. All HOD'S







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Sl.No	Name of faculty	Designation in the committee	Signature
1.	Mrs.J Stephy Angelin(AP/EEE)	Coordinator	
2.	Mrs.Anbu Shamini(AP/ECE)	Staff representative	
3.	Mrs.Janila J(AP/CSE)	Staff representative	
4.	Mrs.Manju Ram (AP/Civil)	Staff representative	
5.	Mr.Dani (AP/Mech)	Staff representative	



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Ref: MarEphraem/CGC/2022-23/MM-01

Dated : 10th August 2022






Minutes of the Meeting - 01

Date of Meeting: 10.08.2022

Time: 1.30PM

The first Career Guidance Cell committee meeting for the academic year 2022-23 was held on 10th August 2022. The meeting was chaired by Mrs Stephy Angelin, Assistant Professor in EEE (Chairperson -CGC). The committee members of Career Guidance Cell attended the meeting.

Members present for the meeting:

S. No.	Name of member	Designation in the committee	Signature
1.	Mrs.J Stephy Angelin(AP/EEE)	Coordinator	
2.	Mrs.Anbu Shamini(AP/ECE)	Staff representative	
3.	Mrs.Janila J(AP/CSE)	Staff representative	
4.	Mrs.Manju Ram (AP/Civil)	Staff representative	
5.	Mr.Dani (AP/Mech)	Staff representative	



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The Chairman-CGC welcomed all the members to the meeting and appreciated everyone who worked for career guidance cell and expected the same contribution in future also. Further, chairman reviewed and discussed the points of agenda

The agenda of the meeting is listed below:

Agenda

- The reconstitution of the cell.
- Discussion about Action Plan for the Academic Year 2022-23
- Next Career Guidance Cell committee meeting

Points Discussed

The reconstitution of the cell

- The Annual Report of previous year was approved by the members without any suggestions.
- The cell was reconstituted with its new members as

Sl. No	Name	Position
1.	Mrs.J Stephy Angelin(AP/EEE)	Coordinator
2.	Mrs.Anbu Shamini(AP/ECE)	Staff representative
3.	Mrs.Janila J(AP/CSE)	Staff representative
4.	Mrs.Manju Ram (AP/Civil)	Staff representative
5.	Mr.Dani (AP/Mech)	Staff representative
6.	Mersheba Fred L (CSE)	Student representative
7.	Krishna Kumar R(EEE)	Student representative
8.	Divine love priscilla J(ECE)	Student representative
9.	Bazalin B Joseph(Mech)	Student representative
10.	Abeena A R(Civil)	Student representative



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Action Plan for the Academic Year 2022-23

- The chairman talked about various opportunities available in these competitive fields.
- Committee members also suggested a new way of creating opportunities in this competitive field.
- Chairman has added that suggestions in the salient features of career guidance cell and come up with some proposals regarding conducting the Programmes such as orientation programmes on GATE and IELTS Exams .
- The committee asked the chairman about available resources to conduct seminars or workshops. Chairman clarified that college has good relations with reputed consultants and organizations to provide necessary assistance and guidance to the students.
- It was planned to conduct seminar on "GATE Awareness and Career Opportunities with GATE" in the last week of September.
- Decided to conduct seminar on "Awareness on industrial requirement" in the month of October.
- It was planned to conduct seminar on "Opportunity in Abroad-study and Job" in the month of March 2023.

Next Career Guidance Cell committee meeting

- Finally, the Coordinator of Career Guidance Cell thanked all the members present for their dedication and commitment to carrying out the system successfully
- The Coordinator proposed the date for the next meeting during the month of November.
- The meeting was concluded with vote of thanks

Prof. Dr. A. Lenin Fred, M.E., Ph.D.
PRINCIPAL

MAR EPHRAEM COLLEGE
OF ENGINEERING & TECHNOLOGY
MALANKARA HILLS, ELAVUVILAI, MARTHADAM - 629 171
KANYAKUMARI DISTRICT, TAMILNADU, INDIA.

Stephy Angelin J

Co-Ordinator



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CAREER GUIDANCE CELL 2022-2023

Ref: MarEphraem/CGC/2022-2023/2

14-11-2022

CIRCULAR

This is to inform that the Career Guidance Cell of our college has been planned to organise the second meeting for the academic year 2022-2023 on 16th November 2022 at 2.30 pm in the Coordinator Chamber along with its executive members. All the members are hereby informed to attend the meeting without fail.

COORDINATOR

Copy to :

- i. All Career Guidance Cell committee members
- ii. Office
- iii. All HOD'S





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3.	Mrs.Janila J(AP/CSE)	Staff representative	
4.	Mrs.Manju Ram (AP/Civil)	Staff representative	
5.	Mr.Dani (AP/Mech)	Staff representative	
6.	Mersheba Fred L (IV CSE)	Student representative	Mersheba
7.	Krishna Kumar R(IV EEE)	Student representative	
8.	Divine love priscilla J(IV ECE)	Student representative	
9.	Bazalin B Joseph(IV Mech)	Student representative	Joseph.
10.	Abeena A R(IV Civil)	Student representative	Abeena



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Ref : MarEphraem/CGC/2022-23/MM-02

Dated : 16th November 2022

Minutes of the Meeting - 02

Date of Meeting: 16.11.2022
Time: 2.30PM

The Second Career Guidance Cell committee meeting for the academic year 2022-23 was held on 16th November 2022. The meeting was chaired by Mrs Stephy Angelin, Assistant Professor in EEE (Chairperson -CGC). The committee members of Career Guidance Cell attended the meeting.

Members present for the meeting:

S. No.	Name of member	Designation in the committee	Signature
1.	Mrs.J Stephy Angelin(AP/EEE)	Coordinator	
2.	Mrs.Anbu Shamini(AP/ECE)	Staff representative	
3.	Mrs.Janila J(AP/CSE)	Staff representative	
4.	Mrs.Manju Ram (AP/Civil)	Staff representative	
5.	Mr.Dani (AP/Mech)	Staff representative	
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The Chairman-CGC welcomed all the members to the meeting Further, chairman reviewed and discussed the points of agenda

The agenda of the meeting is listed below:

Agenda

- Conducting orientation programmes for GATE, CAT, TOEFL, GRE etc.
- Providing of various job advertisement coming in employment news, opportunities and career columns in leading newspapers.
- Next Career Guidance Cell committee meeting

Points Discussed

- Student members suggested the orientation programmes for GATE, CAT, IELTS, TOEFL and GRE...etc. to encourage the higher studies. Members also agreed with this and planned for providing orientation programmes to the interested students.
- Student members have suggested career guidance notice board to spread the various job advertisements coming in employment news, opportunities and career columns in leading newspapers. Chairman accepted and suggested that make this in college website.
- Finally, the Coordinator of Career Guidance Cell thanked all the members and proposed the date for the next meeting during the month of March 2023.
- The meeting was concluded with vote of thanks.

Prof. Dr. A. Lenin Fred, M.E., Ph.D.
PRINCIPAL

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Stephy Angelin J

Co-Ordinator



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CAREER GUIDANCE CELL 2022-2023

Ref: MarEphraem/CGC/2022-2023/3

20-03-2023

CIRCULAR

This is to inform that the Career Guidance Cell of our college has been planned to organise the third meeting for the academic year 2022-2023 on 23 March 2023 at 2.30 pm in the Coordinator Chamber along with its executive members. All the members are hereby informed to attend the meeting without fail.


COORDINATOR

Copy to :

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- ii. Office
- iii. All HOD'S





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2.	Mrs.Anbu Shamini(AP/ECE)	Staff representative	
3.	Mrs.Janila J(AP/CSE)	Staff representative	
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Ref : MarEphraem/CGC/2022-23/MM-03

Dated : 10th March 2023

Minutes of the Meeting - 03

Date of Meeting: 23.03.2023

Time: 1.30PM

The third meeting Career Guidance Cell committee meeting for the academic year 2022-23 was held on 23rd March 2022. The meeting was chaired by Mrs Stephy Angelin, Assistant Professor in EEE (Chairperson -CGC). The committee members of Career Guidance Cell attended the meeting.

Members present for the meeting:

S. No.	Name of member	Designation in the committee	Signature
1.	Mrs.J Stephy Angelin(AP/EEE)	Coordinator	
2.	Mrs.Anbu Shamini(AP/ECE)	Staff representative	
3.	Mrs.Janila J(AP/CSE)	Staff representative	
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The Chairman-CGC welcomed all the members to the meeting and appreciated everyone who worked for career guidance cell and expected the same contribution in future also. Further, chairman reviewed and discussed the points of agenda

The agenda of the meeting is listed below:

Agenda

- Discussion on providing information about various careers available in this competitive world
- Discussion on events successfully conducted for the Academic Year 2022-23
- Next Career Guidance Cell committee meeting

Points Discussed

- The chairman talked about new way of creating opportunities in this competitive field.
- Committee members also motivated student members to make their involvement in orientation programmes on GATE and IELTS Exams.
- As per the resolution of the previous meeting the career guidance cell have Successfully conducted the following programmes for the betterment of the students

Sl.No	Program	Date
1	Seminar on "GATE Awareness and Career Opportunities with GATE"	21.09.2022
2	Seminar on "Awareness on industrial requirement"	13.10.2022
3	Seminar on "Opportunity in Abroad-study and Job"	17.03.2023

- At the end of this programmes many students are benefited and able to get awareness about the need and importance to find an optimal career path based on their ability, desire and the opportunities available.
- Finally, the Coordinator of Career Guidance Cell thanked all the members present for their dedication and commitment to carrying out the system successfully and also proposed the date for the next meeting
- The meeting was concluded with vote of thanks

Prof. Dr. A. Lenin Fred, M.E., Ph.D.
PRINCIPAL

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Stephy Angelin J
Co-Ordinator